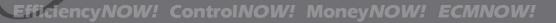
Industry Brief: Government





Enhance Efficiency, Gain Control and Save Money with ECMNOW!

Government agencies are responsible for managing public records and record systems, while at the same time, maintaining ironclad information security to allow access to public information. What if it were possible for you to turn your existing system into an efficient, money saving system? Securing your information, decreasing manual processes and increasing your efficiency are principal reasons to invest in Enterprise Content Management (ECM) technology. *ECMNOW!* enables you to:

- Manage information electronically for operational efficiency.
- Protect information to control access and maintain regulatory compliance.
- · Save money and ensure information accessibility to improve public services.



"Four federal departments — Agriculture, Education, Justice and Transportation — rated themselves at high risk of failing to manage and preserve official records in 2010, according to a mandatory self-assessment survey released by the National Archives and Records Administration."

~Federal Computer Week As stated in the article 'Agencies Admit to Bad Records Management'

Improve Your Efficiency by Managing Information Electronically

Since 2001, government initiatives have encouraged you to make it easier for citizens to interact with government by conducting business electronically to help eliminate paperwork. Many agencies have implemented *ECMNOW!* to efficiently convert their paper records into electronic documents and to manage information in multiple document formats.

- Streamline and automate document routing to increase efficiency and employee productivity.
- Enhance processing and collaborate easily with multiple departments using electronic records.
- Efficiently capture, organize and store all email messages in a single information management system for immediate retrieval.

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Gain Control of Your Security with ECMNOW!

Security breaches pose an enormous threat to agencies, which is responsible for protecting critical infrastructure and key information sources. Trust ImageSilo® and PaperVision® Enterprise to maintain control and safeguard your information while enhancing your compliance with the Freedom of Information Act (FOIA) and the Homeland Security Act (HSA).

- Implement information policies with multiple security levels and assign access rights for specific users and groups, including the public.
- Securely disclose information by posting documents to a secure, web-accessible location.
- Track all user activity including completed, attempted or suspicious activities, such as trying to open protected records.



"We saw immediate response after we implemented PaperVision Enterprise. Productivity has improved 80%. It's simple to use and simple to administer."

~Chad Guillot, Research and Planning Manager East Baton Rouge Parish EMS

Key Features of ECMNOW!

- An efficient centralized information source simplifies data management and facilitates inter-agency collaboration.
- System tracking and activity reports improve control.
- Cloud ECM requires no initial investment in software, hardware or IT personnel, saving money.



Save Money by Reducing Paper Record Costs

With dwindling budgets agencies are looking for ways to save money while maintaining productive processes and keeping the public informed. *ECMNOW!* offers rapid implementation, an easy-to-use system and a low total cost of ownership.

- Use unlimited electronic distribution to save money on printing and postage.
- Automatically index and store computer-generated files, eliminating the need for costly paper records.
- Save money by outsourcing data storage to ImageSilo® a cloud ECM service.