

## Maricopa County Sheriffs Office

### Seamless innovation

*The Maricopa County Sheriff's Office is a fully integrated law enforcement agency committed to being the leader in establishing the standards for providing professional quality law enforcement, detention, and support services to the citizens of Maricopa County and to other criminal justice agencies. The Maricopa County Sheriff's Office, headed by the famed Sheriff Joe Arpaio, is the most talked about and nationally recognized Sheriff's Office in the country today.*

#### The Problem:

The Maricopa County Sheriff's Office, the largest sheriff's office in the country, desperately needed to streamline their employee hiring and screening process. Their current method was very complex and paper based, which made keeping track of important documents extremely difficult. Due to their lengthy hiring and screening process they were exhausting their labor budgets. They were constantly extending the timeframe needed to process applicant paperwork. The substantial amount of time that it was taking the human resources department to hire applicants for employment, resulted in excessive overtime expenses, costly mistakes, miss-filed paperwork, and duplicated efforts. With paper everywhere it was also difficult to remain compliant with existing privacy laws and regulations. It was painfully obvious; the Maricopa County Sheriff's Office needed a document management solution, fast.

#### The Solution:

Recognizing the problem at hand, the Maricopa County Sheriff's Office consulted Express Digital Solutions. Express Digital Solutions LLC an authorized system integrator, presented the sheriff's Office with FileBound, an enterprise class content management suite. FileBound along with seven Xerox Documate 272 desktop scanners were utilized to automate the entire paper based hiring process. The solution was a perfect fit. The sheriff's office found that FileBound was an easy-to-use yet highly robust content management system that combined document management with workflow and e-forms in one powerful application. System development was instant, integration with existing lines of business applications was seamless and FileBound supported as few or as many enterprise users the organization required.

#### Industry:

- » Law Enforcement

#### Application:

- » Hiring Process
- » Employee screening

#### The Problem:

- » Timeframe for applicant paperwork
- » Exhausting labor budgets

#### The Solution:

- » FileBound Content Management Solution

#### The Benefit:

- » Streamlined hiring & screening process
- » Added security for all mission critical content
- » More time to focus on enforcing the law

*Case Study: Maricopa County Sheriffs Office*

The hiring process at Maricopa has been shorted by weeks, resulting in an increased number of completed employment packages without overtime spending. Employment records are also much more accurate and are now compliant with existing privacy laws and regulations. In addition Maricopa can track and retrieve important files with ease. The organization that FileBound offers allows employees to work without fear of miss-filing paperwork or duplicating efforts. Maricopa's hiring and screening process was transformed from a complex, paper based hassle into a streamlined, innovative, business solution.

### FileBound Results:

FileBound has completely changed the way the Maricopa County Sheriff's Office manages their paperwork. They no longer have piles of paperwork waiting to get processed, which allows them to get new employees up and running as a quick and easy process. FileBound is a versatile, highly scalable and feature rich document management solution. Due to its web-based structure it is highly customizable, which allows administrators to create a solution that meets all of their document management needs.

### Bottom Line:

FileBound efficiently streamlines processes and secures documents, allowing organizations to confidently look to the future.